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STANDARD FORM NO. 64

SECRET

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Training CONFIDENTIAL DATE: 9 June 1960

FROM : Chief, Plans and Policy Staff

SUBJECT: Weekly Activity Report #23

1. JOTP

Copies of the comprehensive schedule and course description of the JOT Orientation Course are being distributed within OTR. Sixty copies have been set aside for distribution to the JOT's. Mr. Chretien has been asked to reserve 117 Central Building for the introductory meeting with the DCI, DD/S, IG and DTR on the afternoon of 15 July 1960, and a suggested "guest list" has been forwarded to DTR for approval. D/R/TR, has ordered file safes for JOT use . JOT Orientation Course training reports procedure has been submitted for DTR approval. 25X1 25X1 25X1

2. CIA Liaison Officer At Ft, Bragg

CA/PMG has inquired informally as to the availability of for a one-year assignment as a DD/P liaison officer to the U. S. Army Special Warfare Center at Ft. Bragg. On PO/TR advice, PPS informed CA/PMG that is assigned to and that for this and for "compassionate" reasons he should not now be considered for a change of assignment. CA/PMG readily agreed and will welcome other nominations of qualified OTR officers whom we wish to "rotate" to the Clandestine Services. 25X1 25X1 25X1 25X1

3. Management Statistics

As of noon, 8 June, material for the Management Statistics exercise has been received in PPS from SIC, OS, IS, PPS, and R/TR, and PPS has discussed the "problem" also with XO/TR, AES, and LAS. could offer no further guidance on 7 June as to desired format and content, but we appear to be on the right track. 25X1

4. Navy Liaison

Pursuant to C/LAS' contact with a , the Navy requested through Navy-CIA (OCR) liaison channels a copy of the new 25X1

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CIA Language Development regulation. This request was referred to [redacted] by OCR, and after discussion with OTR, he requested that LAS prepare a "sterile" description of the program for Navy use. (It is assumed that C/LAS will report on this matter in full detail.) In any event, CIA regulatory issuances may not be released to other agencies. 25X1

5. Talk with [redacted] 25X1

On 8 June [redacted] talked with [redacted] planning officer in Personnel, to re-check some of the information used in the JOT paper. During the conversation several interesting bits of information emerged: 25X1

a. Emmett Echols is meeting with the DCI 9 June, expecting a "sign off" on the policy for Disposal of Surplus Personnel. The paper will then be coordinated with BOB and the White House, both of whom have already given preliminary approval, and finally with GAO and Congressional committees. Some members of Congress, especially of the Kilday Committee, have independently urged development of such a policy. The policy is intended almost exclusively for the DD/P, at least in the beginning; later application to DD/I and DD/S, if needed.

b. CIA has the highest average grade level of any Agency in Government employing more than [redacted] persons. Of all agencies, BOB has the highest level, NSC second, and CIA third. 25X1

c. [redacted] expressed the belief that Personnel would interpose no objection to our offering JOT's starting grades of GS-8 and GS-9, provided, of course, they have some advanced education or experience under their belts sufficient to justify the higher grade. He said that Personnel, in fact, proposed such entrance levels a couple of years ago and the idea was batted down by C/JOTP. Sheay says Personnel is acutely conscious of the fact that GS-7 will hardly attract some of the older, better qualified candidates we are struggling to get. Thus, it is OTR, in his view, and not OP that is responsible for the present conservatism in this matter. Supporting this view is the going situation with respect to new employees of ORR. 25X1

6. [redacted] 25X1

The field version of the regulation on the Language Development Program is still being coordinated within DD/P. It reached them 9 May.

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Publication will undoubtedly not occur before 1 July (the date when certain changes occur in the amounts for language awards). However, the Support Bulletin being published this week will inform the field of the significant changes made in [redacted] 25X1

7. Educational Specialist - [redacted] 25X1

On 6 and 7 June [redacted] 25X1 . The main purpose was to orient [redacted] 25X1 to the training installation and to meet the key training personnel. In the course of conversations with [redacted] 25X1 [redacted], their need for instructor training was expressed. They were informed by [redacted] 25X1 that they were most willing to do whatever was necessary and were quite flexible to meet the needs of [redacted] 25X1 dependent upon number of instructors and dates of availability. [redacted] 25X1 also expressed willingness to conduct evening sessions [redacted] 25X1 in order that they could most effectively meet their requirements.

[redacted] 25X1, Air Operations Course, indicated the need for instructor training for some of his personnel. He also requested [redacted] 25X1 to monitor the Air Ops course and the suggestion was made to [redacted] 25X1 that a memorandum be sent to DTR stating this requirement.

Part of 7 June was devoted to meeting with the staff of the SOC in conjunction with [redacted] 25X1 and [redacted] The purpose of this meeting was to discuss the implementation of [redacted] 25X1 report on the SOC. [redacted] was asked to comment orally on some of his written suggestions. With respect to rearranging the course content of SOC, [redacted] 25X1 was requested to work with [redacted] et al in attempting a reorganization toward a more functional approach to training. This will be accomplished upon their request at some reasonably future date. Apparently [redacted] will prepare 25X1 a report to headquarters indicating their ideas as to priority of implementation of the various suggestions contained in the report.

8. Letter to [redacted] 25X1

As directed by DD/S, we drafted a letter to [redacted] 25X1 for the Director, accepting her suggestion for changing the cryptonym for the field training base fro[redacted] 25X1

[redacted] 25X1

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